

## Covid-19 restarting face to face Scouting risk assessment

<b>Name of Section or Activity</b>	11 <sup>th</sup> Spen valley Beavers Cubs & Scouts Day visit to Fan Wood campsite for activities such as firelighting, simple cooking, treasure hunt and other appropriate challenge badge activities.	<b>Date of risk assessment</b>	14/09/20	<b>Name of who undertook this risk assessment</b>	David Bentley Adam Lomas Karen Lomas Joanne Littlewood	<b>COVID-19 readiness level transition</b>	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<b>Hazard</b> – something that may cause harm or damage. <b>Risk</b> – the chance of it happening.	Young people, Leaders, Visitors?	<b>Controls</b> – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep <b>checking</b> throughout the activity in case you need to change it...or even <b>stop</b> it! This is a great place to add comments which will be used as part of the review.
<p>Most of the scouts attending are familiar with the campsite and its' surroundings, however, a briefing will be given to all members regarding the site boundaries and recent controls that have been introduced. This risk assessment focuses on the use of Fan Wood, in response to the potential risk of transmission of covid 19.</p> <p>All leaders and the parents / carers of young people will be advised in advance that they should not attend scouting activities if they or someone in their household shows symptoms of covid 19. Parent / carers will be informed in advance of the proposed activity along with the information from the 11<sup>th</sup> Spen valley on how they will be adapting their activities. To help with planning of the activities, parents / carers will be asked to return a permission form for each young person attending.</p>			
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Young people, Leaders	Controls have been introduced by the campsite team to ensure a one way system for cars. Parents / carers will have been instructed before hand to drop off the Y/P but stay in the car themselves. Similarly upon their return to collect the Y/P. A leader will be on hand to direct the Y/P to activity area. Leader to report to the duty warden on arrival to site and on leaving. Leaders to follow the fan woods rules and regulations whilst on site	
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	All	Limited group size – young people will not be able to attend without first returning covid-19 consent form so numbers will be limited. Numbers will be as per scout covid guidance Young people will be expected to maintain distance from each other at all times where possible and will be reminded of importance. Some activities may require markings on the floor to ensure YP stay in own area. Group will remain in given area of the site to ensure no cross-contamination with other groups. Leaders to maintain social distancing wherever possible from other leaders and young people Names and contact details of those attending to be kept for a period of 21 days for track and trace purposes	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

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Hygiene of people: higher risk of infection spread if proper hand cleaning is not carried out.	All	Parents / carers will have been informed that Y/P must provide their own named hand sanitiser and will be encouraged by the leaders to sanitise on arrival, departure and during as required.	Ensure extra time for cleaning and hygiene before, during and after activity
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	All	The campsite team will ensure that a limited number of toilet facilities are available for use during the activity and will be cleaned before and after sessions. Remind young people to wash their hands after using the toilet Cleaning equipment will be available to leaders for use as necessary, during the activity. Leaders to clean using gloves and masks and after removing gloves to hand wash	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	All	A minimal amount of activity equipment to be used. Where practical equipment will not be shared. Activity equipment will be cleaned before and after use, Cleaning wipes will be used to clean equipment between different users. gloves to be used when cleaning and wipes to be put in bin bag and taken home by leader	
Personal items – Drink bottles, hand sanitiser, day sac etc. Risk of infection spread if there is cross contamination via personal equipment	All	Everyone will be allocated an individual place to store their personal items. All items such as drink bottles, hand sanitiser should be identified with the owners' name. There will be no sharing of personal items between members.	
Trips/falls/cuts due to outdoor location	All	Brief YP about out of bounds locations. Remind of importance to take care on uneven ground. Ensure plenty of gloves, masks, aprons and visor available in first aid kit for dealing with any incidents.	Create a perimeter for YP to remain inside area.
Indoor Building use i.e. Toilets	Scout Section & Leaders	To comply with Scout association covid-19 rules all members aged 12 or over will be advised they must wear a face covering when using any of the indoor buildings including the toilets.	
<b>Hazard</b> – inclement weather <b>Risk</b> – too wet/ hot/ cold to carry out activities	<b>Leaders, young leaders, cubs</b>	Leader in charge of meeting to check the weather and inform parents/ carers of any cancellation giving adequate notice Participants advised on suitable clothing to wear and carry (including sun protection and waterproofs), leaders to check everyone suitably equipped at start..	
<b>Hazard</b> – fire <b>Risk</b> – smoke inhalation / burns	<b>Leaders, young leaders and cubs</b>	Smoke- Use of dry wood, check wind direction, Stand people out of smoke direction. Burns- Safe distance from fire, extra wood place on safely, teach Scouts good practice around fires, burns/first aid kit easily available.	
<b>Review:</b> This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.			

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<b>Checked by Line Manager</b>	<b>Name</b> , Michael Holroyd <b>Role / level</b> Group Scout Leader <b>Date</b> 20/09/2020 & 29/09/2020	<b>Checked by Executive</b>	<b>Name</b> , David Hirst <b>Role / level:</b> Group Chairman <b>Date:</b> 22/09/2020 & 29/09/2020
<b>Approved by Commissioner</b>	<b>Name</b> , David Sowden <b>Role / level</b> District Commissioner <b>Date</b> 29/09/2020	<b>Approved by Executive</b>	<b>Name</b> , <b>Role / level</b> <b>Date</b>
<b>Notification of level change</b>	<b>Date and by who</b>		

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.

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